



Minutes – Thursday 30 April 2026

Attendance: BW, CH, IK, KM, MT, DR

Apologies: SB, SB, GK, KA, DC

Previous Actions and Updates

- **Online banking**
Work is ongoing. Next steps are to arrange a card machine and complete the online banking setup. MT to bring full range of options to next meeting - Zeffy
 - **Bee hives**
Initial options are too expensive. Alternative, more affordable options are being explored. IK also looking into charitable organisations to support.
 - **Trim trail**
Agreed to proceed with Playsound. Aim is to install new equipment during May half term, subject to feasibility.
 - **Playsound (chill out zone issues)**
Playsound to review and quote to fix existing issues.
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Summer Term Events

- **Beach Disco – 21 May**
Letters to go home week commencing 4th May. Event to be included in next Friday's newsletter.
- **New Starter Uniform Sale – 4th and 5th June**
To be promoted via Facebook.
- **Father's Day Event – 12th June**
Set up from 3.30pm on 11th June. Volunteer sign-up link to be shared on 22nd May.
- **Summer Fair – 27th June**
Promotion via newsletter and Facebook. Content to highlight what will be available.
- **Year 6 Production Refreshments – 6th and 7th July**
Set up after school, 6pm start. Refreshments to be available at exit points.
- **Year 6 Event – 10th July**
Non-uniform day on 3rd July. Explore options such as a danceathon or

Manor Road Primary School PTFA

Registered Charity Number 1107072



another sponsored activity. Similar approach to last year. Additional support needed for raffle organisation. IK to prepare raffle letter and arrange email from PTFA account.

- **Pre-School Graduation Refreshments – 13th July (9.30am)**
- **Sports Day Refreshments – 14th July**
Volunteer sign-up to go out on 22nd June. Same set-up as previous years, with leftovers available for sale.

Financial Update

- Current balance is approximately £13,000.
- Easter Bingo raised £1,166, in line with last year's £1,174.

Committee Updates

- BW stepping down as chair after Sports day. The committee would like to officially thank BW for all her hard work and commitment over the past 4 years as Chair and wish her all the best in the future.
- IK to take on Acting Chair role.
- CH to become Acting Secretary.
- MT remains Treasurer.
- Volunteer committee to be informed.

Additional Items

- **Chickens project**
PTFA to match fund Pre-school fundraising for a moveable chicken coop.
- **Pupil Parliament project**
PTFA to support with funding for the various projects. £1,500 to be earmarked out of budget for this.
- **Farmer's Market – 23 June**
PTFA to organise floats.

Next Meeting: Thursday 10 September, 6.30pm