



## Manor Road Primary School PTFA



### Minutes of Meeting Date: Thursday 6<sup>th</sup> November, 2025

**In attendance:** Bex Walmsley, Cara Hayhurst, Yvona K.B., Michelle Taylor, HC, KM, KA, SB, SB

Objective / Agenda Item	Discussion and Outcome	Actions
1. Apologies for Absence	EP, CR	
2. Previous AGM Minutes	Previous AGM - All outstanding actions have been completed – except for card machine, PA system not viable First Aid course – not enough take up Fun Run – not going ahead Bee Hive – cost prohibitive Pond – costs still TBD Danceathon – still waiting on Gift Aid totals	
3. Chair Report	Read out at the meeting (copy attached to the minutes)	N/A
4. Treasurer's Report	Discussed at the meeting (copy of report attached to the minutes)	N/A
5. Election of Officers and Trustees of the Committee	<b>Chair: Rebecca Walmsley</b> Nominated by: KM Seconded by: HC/SB <b>Vice-Chair: Cara Hayhurst</b> Nominated by: HC Seconded by: SB <b>Secretary: Yvona K.B.</b> Nominated by: SB Seconded by: HC <b>Treasurer: Michelle Taylor</b> Nominated by: KA Seconded by: SB	
6. AOB	<ul style="list-style-type: none"><li>• Donations for Autumn Bingo have been great and enough for the night</li><li>• Beginning of December for Christmas Card postbox</li></ul>	-
7. Date of Next Meeting	15 <sup>th</sup> of January 6:30pm – venue Halfway House	