

**Addendum to Child Protection Policy
COVID-19 school reopening arrangements
for Safeguarding and Child Protection at
Manor Road Primary School**

Date: 28th May 2020

Context : - From 20th March 2020 parents were asked to keep their children at home, wherever possible, and for schools to remain open only for those children of workers critical to the COVID-19 response - who absolutely need to attend.

Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

On May 10th, The Government announced that schools will gradually reopen their doors from June 1st. This addendum surrounds this procedure and details additional safeguarding arrangements and considerations for all staff in this transitional period.

Role	Name	Contact number	Email
Designated Safeguarding Lead	Karen Marshall	01772 335699	head@manorroad.lancs.sch.uk
Deputy Designated Safeguarding Lead/s	Kellie Foulds	01772 335699	deputy@manorroad.lancs.sch.uk
Headteacher	Karen Marshall	01772 335699	head@manorroad.lancs.sch.uk
Chair of Governors	Nick Hodson	01772 335699	nhodson@manorroad.lancs.sch.uk
Safeguarding Governor	Nick Hodson	01772 335699	nhodson@manorroad.lancs.sch.uk
Welfare and Contact Coordinator	Julia Johnson	01772 312210	j.johnson@claytonbrook.lancs.sch.uk
	Debra Conway	01772 335699	dconway@manorroad.lancs.sch.uk
	Katy Elford	01772 335699	kelford@manorroad.lancs.sch.uk
	Carol Valiant	01772 335699	cvaliant@manorroad.lancs.sch.uk

Manor Road Primary School will ensure that's all staff are aware that **anybody** can make a referral:-

MASH - 0300 123 6720 – **Emergency Duty Team** - - (Out of hours) 0300 123 6722

LADO- 01772 536694 **School Safeguarding Helpline** – 01772 531196

<p>Identifying and addressing any new safeguarding or welfare concerns and managing ongoing concerns</p>	<p>School staff, volunteers or all stakeholders may identify safeguarding concerns about individual children as they see them in person following partial school closures. Manor Road Primary School recognises that all safeguarding concerns must be reported and acted upon immediately, including new concerns when children are returning.</p> <p>The DSL or Deputy DSL will be given the resources and time that enable them to fulfil the role effectively, supporting staff and children with any new concerns. If there are special working arrangements in regards to the DSL or Deputies, Manor Road Primary School, will ensure that all staff are made aware of such arrangements. Manor Road Primary School will ensure all staff are aware of important numbers and understand that anybody can make a referral.</p> <p>Manor Road Primary School recognises the importance that all safeguarding and welfare records held on individual children remain accurate. It is in the best interests of the child, that home and school communicate, to ensure that school is aware of any changes regarding welfare, health and wellbeing.</p> <p>We recognise the continued importance for school and college staff to work with and support children’s social workers, the local authority virtual school head for looked-after and previously looked-after children and any other relevant safeguarding and welfare partners. It is a priority that school will act upon any updated advice received from the local authority regarding children with education, health and care plans, the LADO and children’s social care, reporting mechanisms, referral thresholds. School will continue to input into the local arrangements working alongside partner agencies.</p>
<p>Managing Allegations against adults</p>	<p>Staff will continue to follow principles and guidance as in KCSIE Part 4 in view of reporting or acting upon any concerns surrounding an adult or volunteer who may pose a safeguarding risk to children. Manor Road Primary School will ensure that all staff are aware of reporting processes. At Manor Road Primary School, all staff are aware that any safeguarding concerns must be reported to the DSL or DDSL without delay and details recorded on CPOMS. In the case of a concern regarding the DSL, staff are aware that they must contact the Safeguarding Governor without delay.</p>
<p>Peer on Peer Abuse</p>	<p>Manor Road Primary School recognises that in cases of peer on peer sexual abuse or sexual violence, the principles of KCSIE 2019 Section 5 should be followed but a revised process may be required for managing any report of such abuse and supporting victims, given the different circumstances schools and colleges are operating in. These</p>

	<p>circumstances should be taken into account when planning or revising any risk assessments.</p>
<p>Children who are not yet returning to school</p>	<p>Manor Road Primary School pastoral team (Family Support Worker and Parent Support Advisor) / Mental Health Leads / DSL will provide support to teachers and staff to ensure that contact is maintained with children (and their families) who are not yet returning to school. Staff will try (where possible) to speak directly to children to help identify any concerns. Manor Road Primary School and its DSL will work closely with all stakeholders to maximise the effectiveness of any communication plan.</p> <p>Manor Road Primary School recognises that school is a protective factor for children and young people, and the current circumstances, can affect the mental health of pupils and their parents/carers. Teachers at Manor Road Primary School will to be aware of this in setting expectations of pupils' work where they are at home.</p> <p>School will continue to ensure a safe online environment for those who remain at home. We only communicate with parents through School emails, ParentMail and and ClassDojos - which are all password protected and secure platforms. We will continue to ensure that appropriate filters and monitoring systems are in place to protect children when they are online on the school systems. We ask that parents are responsible for uploading messages and work to ClassDojo and we do not encourage children to access online materials without supervision or adequate filters and monitoring.</p> <p>All staff who interact with children, including online, will remain vigilant and continue to look out for signs a child may be at risk. Any such concerns should be escalated and reported.</p>
<p>Supporting Vulnerable children</p>	<p>For vulnerable children, attendance is expected, where it is appropriate for them to do so. (This may be following individualised risk assessments for children with an EHC Plan.) We will continue to liaise with, and notify social workers if a child is absent from school. Where children with a social worker do not attend when expected, school will follow this up by contacting a parent or carer.</p>
<p>Safer Recruitment, Staff movement & Staff training</p>	<p>In the recruiting of new staff, Manor Road Primary School will continue to follow the relevant safer recruitment processes as detailed in KCSIE 2019 Part 3.</p> <p>Where Manor Road Primary School are utilising volunteers, we will continue to follow the checking and risk assessment</p>

	<p>process as set out in paragraphs 167 to 172 of KCSIE. Under no circumstances will a volunteer who has not been checked be left unsupervised or allowed to work in regulated activity.</p> <p>It will remain that new staff or volunteers will receive a complete safeguarding induction. In the cases of staff who are moving between sites to support current and temporary arrangements, school will assess the level of induction required.</p> <p>Whilst acknowledging the challenge of the current situation, it is essential from a safeguarding perspective that any school is aware, on any given day, which staff/volunteers will be in the school or college, and that appropriate checks have been carried out, especially for anyone engaging in regulated activity. As such, Manor Road Primary School will continue to keep the single central record (SCR) up to date as outlined in paragraphs 148 to 156 in KCSIE.</p>
Consideration	Due to the changing circumstances, this addendum will be monitored and reviewed on a regular basis, whilst being shared with all stakeholders.

Head teacher	<i>Karen Marshall</i>
Chair of Governors	<i>Nick Hodson</i>